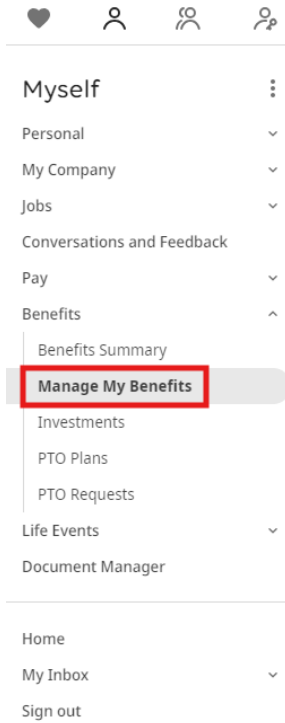
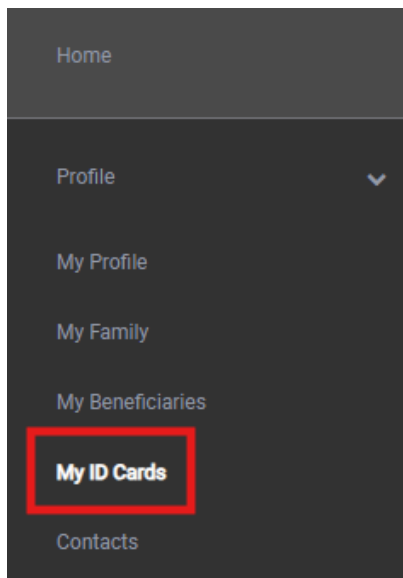


Adding Benefit ID Cards in UKG:

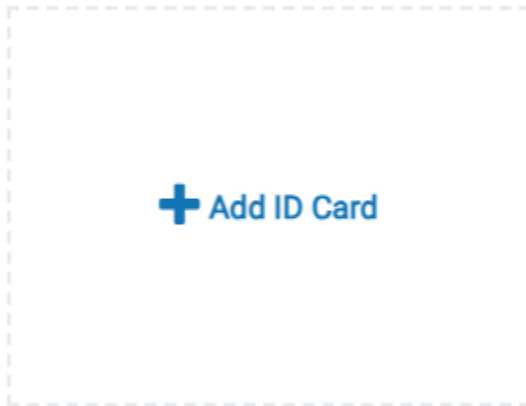
1. Navigate to Myself → Benefits → Manage My Benefits



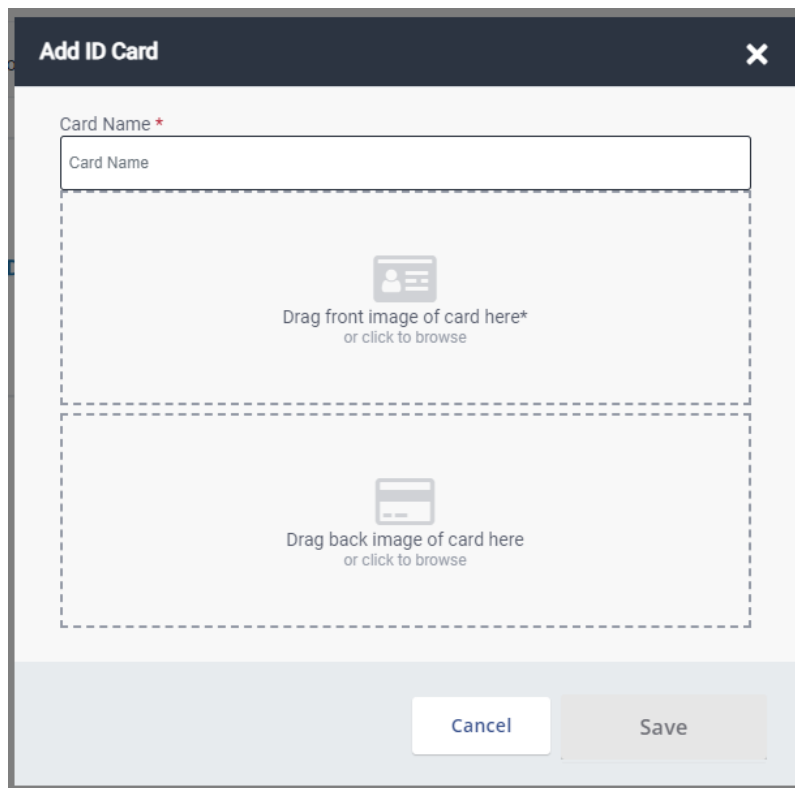
2. On the left menu navigate to Profile → My ID Cards



3. Click "+ Add ID Card"



4. Enter a Card Name and upload a photo of the front and back of the card



Adding Benefit ID Cards in UKG:

1. If you need to share your ID card with a provider, you can do so by clicking “Send”

ID Cards

This page allows you to store ID cards and s

UMR

[Remove](#) [Send](#)

2. Fill out all required information

Send ID Card

Enter either an email address or fax number below to send your UMR card.

Recipient Email or Fax Number *

Recipient Name

Subject

Comments

[Cancel](#) [Send](#)

